

PO Box 6023
Rouse Hill TC NSW 2155
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How did you find out about this property? realestate.com.au domain.com.au
 signboard Other _____

Address of premises applied for: _____

Rent per week: \$ _____ Have you viewed the property? Yes No

Preferred lease term: _____ Lease commencement date: _____

Number of occupants: _____ adults _____ children Ages of children: _____

Do you have any pets? Yes No If yes, please detail: _____

Do you own or have access to a lawn mower? _____

Full name: Mr/Mrs/Miss/Ms/Other _____

DOB: _____ Driver's Licence No. _____ State: _____ Vehicle reg. no. _____

Passport No. _____ Passport Country: _____

Phone: _____ Mobile: _____ Email: _____

Current Address: _____ Period at add: _____

Reason for leaving: _____ Weekly rent: _____

Agent/Landlord's Name: _____ Tel: _____

Address of previous rented premises: _____

Period at add: _____ Weekly rent: _____ Reason for leaving: _____

Bond refunded in full? Yes No If no, why not? _____

Agent/Landlord's Name: _____ Tel: _____

Occupation: _____ Net weekly income: _____

Employer: _____ Contact name: _____

Employer's address: _____

Period of employment: _____ Tel: _____

If self-employed, name of accountant: _____ Tel: _____

Previous employer: _____ Contact name: _____

Previous Employer's address: _____

Period of employment: _____ Tel: _____

References (not related): _____ Tel: _____

Relationship: _____

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Relationship: _____

100 points of identification must be submitted to support your application.

<input type="checkbox"/> Rates notice	50 points
<input type="checkbox"/> Passport	40 points
<input type="checkbox"/> Birth certificate (certified)	30 points
<input type="checkbox"/> Current pay slip	20 points
<input type="checkbox"/> Medicare card	20 points
<input type="checkbox"/> Employment reference	10 points

<input type="checkbox"/> Drivers Licence	40 points
<input type="checkbox"/> Tenant ledger report	30 points
<input type="checkbox"/> Other photo ID	20 points
<input type="checkbox"/> Bank statement	20 points
<input type="checkbox"/> Previous 2 rent receipts	20 points
<input type="checkbox"/> Utilities account	10 points

- Each person who will be living at the property must view the premises before an application is lodged
- If your application is approved, you must be prepared to pay a holding fee of one week's rent by close of that business day. Should you withdraw your application, the full holding fee will be forfeited.
- An application and/or a holding deposit does not guarantee tenancy. All applications are subject to owner approval.

Privacy policy: The personal information the prospective tenants provided in this application or collection from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy, if the application is successful may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and the third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to the Agent and/or Landlord. If this Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligation under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and/or other agents.

If the applicant would like to access the personal information the Agent holds, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if incorrect, incomplete or out of date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

Applicant's signature

Date

Privacy Act Acknowledgement Form for Tenant Applicants & Approved Occupants

This form provides information about how Pinpoint Property Management handles your personal information, as required by the Australian Privacy Principles in the Privacy Act 1988 and seeks your consent to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA, we cannot process your application.

As a professional asset manager the Agent collects personal information about you. The information collected can be accessed by you by contacting our office on the number provided.

Primary Purposes

Before a tenancy is accepted the Agent collects your personal information for the primary purposes of assessing the risk to our clients in providing you with a property you have requested to rent and if considered acceptable, provide you with a tenancy of the property.

In order to assess your application the Agent may disclose your personal information to all or any of the following:

- The Lessor/Owners for approval or rejection of your application
- TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to record details of your application for tenancy with the Agent and assess the risk to our clients and verify the details provided in your application
- Referees to validate information supplied in your application
- Other Real Estate Agents or asset managers to assess the risk to our clients

The Agent may also take into account any information that is disclosed to us by TICA relating to attempts by Debt Collection Agencies, Credit Providers and related person to contact or locate you.

Secondary Purpose

The Agents also has a number of secondary purposes for collecting your information. These purposes are related to your tenancy and as such, will only become applicable if your application for this property is successful.

During and after the tenancy the Agent may disclose your personal information to

- Tradespeople to contact you for repairs and maintenance of the property
- Tribunals or Courts having jurisdiction seeking orders or remedies
- Debt Collection Agencies, Credit Providers and related persons to permit them to contact or locate you
- TICA Default Tenancy Control Pty Ltd to record details of your tenant history
- Lessors/Owners insurer in the event of an insurance claim
- Future rental references to other asset managers/owners

In the event of a successful tenancy application, the applicant's personal information may be recorded in the Agent's TICA Virtual Manager System which will allow the Agent to be advised of any future tenancy applications you make. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlord's exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History database. This information is information that would be available to the Agent on a truthfully completed tenancy application form.

If you fail to provide your personal information and do not consent to the uses set out above the Agent cannot properly assess the risk to our client or carry out our duties as an asset manager. Consequently the Agent cannot provide you with the property you requested to rent.

Privacy Statement and Declaration

I hereby offer to rent the property from the owner under a lease prepared by the Agent. Should this application be accepted by the Landlords, I agree to enter into a Residential Tenancy Agreement.

I acknowledge that I will be required to pay 1 week's rent as a holding deposit by close of business of the day I receive notification that my application is approved. After the application has been approved and the deposit paid, I agree that if I change my mind and decide not to proceed with the lease, the deposit will be forfeited to the Landlord in full.

I acknowledge that this application is subject to the approval of the Landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the property.

I also authorise the Agent to obtain personal information from:

- a) The owner or the Agent of my current or previous residence
- b) Any record listing, or database of default tenants
- c) My personal referees and employer/s

I am aware that the Agent will use and disclose my personal information in order to:

- | | |
|---|---|
| a) Communicate with the owner and select a tenant | e) Refer to Tribunals/Courts & Statutory Authorities where applicable |
| b) Prepare leases/tenancy documents | f) Refer to collection Agents/Lawyers where applicable |
| c) Allow tradespeople or equivalent organisations to contact me | g) Complete a credit check with any Tenancy Database |
| d) Lodge/claim/transfer to/from Fair Trading Renting Services | h) Connect utilities through On The Move |

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the Tenancy Default Database, and to the Agent/Landlords of properties I may apply for in the future.

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I authorise the Agent to request my personal information from any default database or listings such as NTD, TICA or TRA for the purpose of checking my tenancy history. If you wish to access your information or dispute your record you can contact: NTD 1300 563 826 – www.ntb.net.au. TICA 1902 220 346 – www.tica.com.au. TRA (02) 9363 9244 – www.tradingreference.com

Name

Signature

Date of birth